

2025 12HR CE PACKAGE

CLASS DESCRIPTIONS

DAY ONE

8a - 10a



Appraisal Process for Real Estate Brokers & Auctioneers

- This class will provide a foundational understanding of the property appraisal process, by USPAP. Students will learn how and when to appraise property and the ethical considerations.

INSTRUCTOR: Mark Rutsey

10a - 12p



Mold: What You Need to Know About Mold & How to Read Air Sampling Reports

- The presence of mold can derail the home-buying process. Participants will learn common causes of mold and how they can be addressed to diminish the impact of mold when buying and selling a property.

INSTRUCTORS: Jamie Miller and Joe Mishak

1p - 3p



Down Payment Assistance Program

- Real Estate Brokers will gain an understanding of the mission of the Indiana Housing & Community Development Authority, and learn about the benefits and details of the housing programs they provide to Indiana consumers.

INSTRUCTORS: Kathy Harbaugh (RECP) & Sue Teasdale

3p - 5p



What Every Agent Needs to Know About a Title Insurance Commitment

- A title insurance commitment is a preliminary document issued by a title insurance company. In this class, the instructor will discuss the purpose of the commitment of title insurance and break down some of the exceptions and requirements.

INSTRUCTOR: Margaret Sklenar

DAY TWO

8a - 12p



Empowering Agents, Enhancing Client Relationships: A Managing Brokers Guide

(qualifies for the state-required 4-hour management course)

- The objective of this Managing Broker course is to provide information to keep the manager and their brokers up to date. This class will cover basic contract law and agency, amendments, addendums, and forms, as well as some Fair Housing history and professionalism in real estate.

INSTRUCTORS: Jennifer Reiff, Sue Teasdale & Jordan Huttenlocker